

# NOTICE ASSIGNMENT CONTROL SHEET

**LOG CONTROL NUMBER: 163 ANALYST**  
**ASSIGNED: MULLAN**

**ACTION: AN**

**TITLE: TECHNOLOGY AND MEDIA SERVICES FOR  
INDIVIDUALS WITH DISABILITIES – EDUCATIONAL  
MATERIAL IN ACCESSIBLE FORMATS FOR STUDENTS  
WITH VISUAL IMPAIRMENTS AND PRINT DISABILITIES**

**RECEIVED: 7/2/07**

**DATE ASSIGNED: 7/3/07**

**DATE DUE: 7/10/07**

**ANALYST SIGNATURE:** Kate Mullan

**COMPLETION DATE:** 7/3/2007

**FINAL APPROVAL:** Janet Arington **DATE:** 7-3-07

**OMB NO:** 1820-0028  
Expires 1/31/2009

**REG PART:** 84-327K

## Rudolph, Kim

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**From:** Mullan, Kate  
**Sent:** Tuesday, July 03, 2007 11:06 AM  
**To:** Johnson, Janet  
**Cc:** Sturdivant, Debra; Winston, Melanie; Arrington, Angela; Rudolph, Kim  
**Subject:** RE: Request for Clearance for "REVISED" OSERS/OSEP--T&M Accessible Formats (CFDA No. 84.327K) NIA

Dear Janet,

RIMS approves this Notice as it is cleared under 1820-0028, which is good until January 2009.

Thank you,  
Kate  
OM/RIMS  
202-245-6536

-----Original Message-----

**From:** Johnson, Janet  
**Sent:** Monday, July 02, 2007 4:35 PM  
**To:** Winters, Deborah; Faulkner, Janice; Sinclair, Francine; Hill, Paula; Wade, Maria; Cubarrubia, Archie; Henderson, Carrie; McFadden, Elizabeth; Higgins, Shannan; Rosen, Jeff; McGrath, Jack; Cogdill, David; Rudolph, Kim; Holloway, Michael; Rodriguez, Blanca; Harding, Natasha; Howard, Khriss  
**Cc:** Tada, Wendy; Arrington, Angela; Hyler, James; Mullan, Kate; Wexler, Larry; Sturdivant, Debra; Winston, Melanie  
**Subject:** Request for Clearance for "REVISED" OSERS/OSEP--T&M Accessible Formats (CFDA No. 84.327K) NIA

Please review the attached revised Notice Inviting Applications for new awards for FY 2007 for OSERS/OSEP--Technology and Media Services for Individuals with Disabilities--Educational Materials in Accessible Formats for Student with Visual Impairments and Print Disabilities (CFDA No. 84.327K). Send me your comments and/or concurrence by close of business on Tuesday, July 10. Thank you.

<< File: 327K-TM Accessible Formats-Draft2.doc >> << File: 327K--Clearance Sheet2.doc >>

Janet Johnson  
OGC/DRS  
(202) 401-6250

REGULATIONS CLEARANCE SHEET  
OFFICE OF THE GENERAL COUNSEL  
DIVISION OF REGULATORY SERVICES (DRS)

DRAFT NO.: 2

DATE: July 2, 2007

Please review the attached document, check the appropriate box below, sign, and return with your comments, if any, or e-mail your response and any comments to Janet Johnson (Rm. 6C124). Your response is due by close of business on Tuesday, July 10.

**Office of the Secretary\***

[X] Deborah Winters, Ex. Sec., 7C100  
[X] Janice Faulkner, 7W223

**Office of the Deputy Secretary\***

[X] Francine Sinclair, 7W228  
cc: Wendy Tada

**Office of Planning, Evaluation & Policy Development\***

[X] Paula Hill, 5E321  
[X] Budget Service, Maria Wade, 5W311

**Office of the Under Secretary\***

[X] Archie Cubarrubia, 7E319  
[X] Carrie Henderson, 7E313

**Office of the General Counsel**

**Deputy General Counsel**

[ ] Jeff Taylor, 6E339

**Assistant General Counsel/DRS**

[X] E. McFadden, 6E217\*

**Deputy Assistant General Counsel/DRS**

[X] Shannan Higgins, 6C135

**Program Attorney/DEER**

[X] Jeff Rosen, 6E202

**Faith-based and Community Initiative**

[ ] Shayam Menon, 410M CP  
[ ] Richard Boucher, 410D CP

**Legislation & Congressional Affairs\***

[X] Jack McGrath, 6W332

**Office of Management**

[X] David Cogdill, 2W225  
[X] Kim Rudolph, 9152 PCP  
cc: Angela Arrington  
cc: James Hyler  
cc: Kate Mullan  
[ ] Dianne Novick, RIMS {Send only SORs}

**Chief Financial Officer & Chief Information Officer**

[X] Michael Holloway, 4E231  
[X] Blanca Rodriguez, Charlesetta Griffin  
cc: Natasha Harding, GPOS, 3652 ROB-3  
[X] Khriiss Howard, 4E320

**Special Education & Rehabilitative Services**

cc: Larry Wexler

Program Contact: Debra Sturdivant

Scheduler: Melanie J. Winston

**CHECK ONE**

- |   |
|---|
| <p>[ ] Approved<br/>[ ] Approved subject to minor changes<br/>[ ] Not approved-see comments</p> |
|---|

TYPE AND TITLE OF DOCUMENT: REVISED--Notice Inviting Applications for OSERS/OSEP--Technology and Media Services for Individuals with Disabilities--Educational Material in Accessible Formats for Students with Visual Impairments and Print Disabilities (CFDA No. 84.327K).

SIGNATURE: Kate Mullan DATE: 7/3/2007

COMMENTS: 1820-0028  
84.327K

4000-01-U

DEPARTMENT OF EDUCATION

Office of Special Education and Rehabilitative Services

Overview Information

Technology and Media Services for Individuals with

Disabilities—Educational Materials in Accessible Formats

for Students with Visual Impairments and Print Disabilities

Notice inviting applications for new awards for fiscal year  
(FY) 2007.

Catalog of Federal Domestic Assistance (CFDA) Number:

84.327K.

Dates:

Applications Available: [INSERT DATE OF PUBLICATION IN THE  
FEDERAL REGISTER].

Deadline for Transmittal of Applications: [INSERT DATE 30  
DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

Deadline for Intergovernmental Review: [INSERT DATE 60  
DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

Full Text of Announcement

I. Funding Opportunity Description

Purpose of Program: The purpose of the program is to:

(1) improve results for children with disabilities by  
promoting the development, demonstration, and use of  
technology; (2) support educational media services

activities designed to be of educational value in the classroom setting for children with disabilities; and (3) provide support for captioning and video description that is appropriate for use in the classroom setting.

Priority: In accordance with 34 CFR 75.105(b)(2)(v), this priority is from allowable activities specified in the statute (see sections 674(c)(1)(D) and 681(d) of the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. 1400 et seq.).

Absolute Priority: For FY 2007, this priority is an absolute priority. Under 34 CFR 75.105(c)(3), we consider only applications that meet this priority.

This priority is:

Technology and Media Services for Individuals with Disabilities--Educational Materials in Accessible Formats for Students with Visual Impairments and Print Disabilities.

Priority:

The purpose of this priority is to provide free educational materials, including textbooks, in accessible media for use by students with visual impairments and print disabilities in elementary and secondary schools and in postsecondary and graduate schools. These materials may be

provided using mediums such as CD-ROMs and audiotapes and technology such as electronic text and digital audio synchronization.

To be considered for funding under this priority, the project must--

(a) Provide educational materials in accessible formats to State educational agencies (SEAs) and local educational agencies (LEAs), without charging for the educational materials or equipment needed to use the materials or assessing institutional or individual membership fees, for use by elementary and secondary education students who have visual impairments or print disabilities.

(b) Provide educational materials in accessible formats for use by students who have visual impairments or print disabilities in postsecondary and graduate schools.

(c) Obtain statements of eligibility by disability for postsecondary and graduate students who have visual impairments or print disabilities who directly request materials.

(d) Coordinate and collaborate with publishers, software developers, other manufacturers of accessible materials for individuals who have visual impairments or

print disabilities, and the National Instructional Materials Access Center (NIMAC) to ensure that the grantee is using the most effective and economical technology available to provide access to educational materials, including textbooks.

(e) To the full extent possible, utilize National Instructional Materials Accessibility Standard (NIMAS) compliant files in producing accessible materials.

(f) Coordinate with SEAs, LEAs, other government agencies, and disability and educational organizations to ensure non-duplication of effort in the production or acquisition of accessible materials and in the delivery of these materials to SEAs, LEAs, and eligible postsecondary and graduate students.

(g) Cooperate with SEA and LEA efforts to implement or improve State systems for providing educational materials in accessible formats to students who have visual impairments or print disabilities.

(h) Ensure that project activities are conducted in compliance with section 121 of the Copyright Act, as amended.

(i) Comply with any applicable requirements and restrictions provided under a limitation of use agreement with the NIMAC.

(j) Establish an advisory group consisting of SEA and LEA representatives, parents of students with visual impairments and parents of students with print disabilities, consumers with visual impairments and consumers with print disabilities, and schools or other institutions where educational materials in accessible formats are used. The advisory group should provide input and ongoing advice to the project on the project goals and objectives and program activities and services.

(k) Budget for a one and one half day kick-off meeting to be held in Washington, DC within 4 weeks of receipt of the award. The primary purposes of this meeting are to review the Department's requirements of grantees, discuss the Center's activities and the budget, and confirm the expectations for the Center's performance measures and evaluation.

(l) Budget for a three-day Project Director's meeting in Washington DC during each year of the Center's project period and, one additional two-day trip to Washington, DC to meet with the OSEP Project Officer and other funded



projects for purposes of cross-project collaboration and information exchange.

(m) Budget five percent of the grant amount annually to support emerging needs as identified jointly through consultation with the OSEP project officer.

(n) Budget for travel expenses associated with a one-day intensive review in Washington, DC during the last half of the Center's second year. During this meeting, a review team consisting of experts selected by the Secretary will make recommendations which will be considered by the Secretary in deciding whether to continue funding the Center for the fourth and fifth years.

(o) If the project maintains a Web site, it must include relevant information and documents in a format that meets a government or industry-recognized standard for accessibility.

#### Fourth and Fifth Years of Project:

In deciding whether to continue this project for the fourth and fifth years, the Secretary will consider the requirements of 34 CFR 75.253(a), and in addition --

(a) The recommendation of a review team consisting of experts selected by the Secretary, which will be conducted during the last half of the project's second year in

Washington, DC. Projects must budget for travel expenses associated with this one-day intensive review;

(b) The timeliness and effectiveness with which all requirements of the negotiated cooperative agreement have been or are being met by the project; and

(c) Evidence of the quality, relevance, and usefulness of the project's activities and the degree to which the project's activities have contributed to changed practice and improved child and family outcomes.

Waiver of Proposed Rulemaking: Under the Administrative Procedure Act (APA) (5 U.S.C. 553), the Department generally offers interested parties the opportunity to comment on proposed priorities. However, section 681(d) of the IDEA makes the public comment requirements of the APA inapplicable to the priority in this notice.

Program Authority: 20 U.S.C. 1474 and 1481.

Applicable Regulations: The Education Department General Administrative Regulations (EDGAR) in 34 CFR parts 74, 75, 77, 79, 80, 81, 82, 84, 85, 86, 97, 98, and 99.

Note: The regulations in 34 CFR part 79 apply to all applicants except federally recognized Indian tribes.

Note: The regulations in 34 CFR part 86 apply to institutions of higher education (IHEs) only.

## II. Award Information

Type of Award: Cooperative agreement.

Estimated Available Funds: \$7,000,000.

Maximum Award: \$7,000,000.

Estimated Number of Awards: 1 to 3.

Note: The Department is not bound by any estimates in this notice.

Project Period: Up to 60 months.

## III. Eligibility Information

Eligible Applicants: National, nonprofit entities with a proven track record of meeting the needs of students with print disabilities through services described in subsection (c)(1)(D) of section 674 of the IDEA and that have the capacity to produce, maintain, and distribute in a timely fashion, up-to-date textbooks in digital audio formats to qualified students and a demonstrated ability to significantly leverage Federal funds through other public and private contributions, as well as through the expansive use of volunteers.

2. Cost Sharing or Matching: This competition does not require cost sharing or matching.

3. Other: General Requirements--

(a) The projects funded under this competition must make positive efforts to employ and advance in employment qualified individuals with disabilities (see section 606 of the Act).

(b) The applicant and grant recipient funded under this competition must involve individuals with disabilities or parents of individuals with disabilities ages birth through 26 in planning, implementing, and evaluating the projects (see section 682(a)(1)(A) of the Act).

#### IV. Application and Submission Information

1. Address to Request Application Package: Education Publications Center (ED Pubs), P.O. Box 1398, Jessup, MD 20794-1398. Telephone, toll free: 1-877-433-7827. FAX: (301) 470-1244. If you use a telecommunications device for the deaf (TDD), call toll free: 1-877-576-7734.

You can contact ED Pubs at its Web site, also:  
[www.ed.gov/pubs/edpubs.html](http://www.ed.gov/pubs/edpubs.html) or at its e-mail address:  
[edpubs@inet.ed.gov](mailto:edpubs@inet.ed.gov)

If you request an application from ED Pubs, be sure to identify this competition as follows: CFDA number 84.327K.

Individuals with disabilities can obtain a copy of the application package in an alternative format (e.g., Braille, large print, audiotape, or computer diskette) by

contacting the person or team listed under Alternative Format in section VIII of this notice.

2. Content and Form of Application Submission:

Requirements concerning the content of an application, together with the forms you must submit, are in the application package for this competition.

Page Limit: The application narrative (Part III of the application) is where you, the applicant, address the selection criteria that reviewers use to evaluate your application. If your proposed project is for a single State, you must limit Part III to the equivalent of no more than 15 pages. If your proposed project is for a consortium or you are applying on behalf of multiple States, you must limit Part III to the equivalent of no more than 25 pages. To determine the number of pages or the equivalent, you must use the following standards:

- A "page" is 8.5" x 11", on one side only, with 1" margins at the top, bottom, and both sides.
- Double space (no more than three lines per vertical inch) all text in the application narrative, including titles, headings, footnotes, quotations, references, and captions, as well as all text in charts, tables, figures, and graphs.

- Use a font that is either 12-point or larger or no smaller than 10 pitch (characters per inch).

- Use one of the following fonts: Times New Roman, Courier, Courier New, or Arial. An application submitted in any other font (including Times Roman or Arial Narrow) will not be accepted.

The page limit does not apply to Part I, the cover sheet; Part II, the budget section, including the narrative budget justification; Part IV, the assurances and certifications; or the two-page abstract, the resumes, the bibliography, the references, or the letters of support. However, the page limit does apply to all of the application narrative section [Part III].

We will reject your application if--

- You apply these standards and exceed the page limit; or
- You apply other standards and exceed the equivalent of the page limit.

### 3. Submission Dates and Times:

Applications Available: [INSERT DATE OF PUBLICATION IN THE FEDERAL REGISTER].[ (INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER)].

Applications for grants under this competition may be submitted electronically using the Grants.gov Apply site (Grants.gov), or in paper format by mail or hand delivery. For information (including dates and times) about how to submit your application electronically, or in paper format by mail or hand delivery, please refer to section IV. 6. Other Submission Requirements in this notice.

We do not consider an application that does not comply with the deadline requirements.

Individuals with disabilities who need an accommodation or auxiliary aid in connection with the application process should contact the person listed under For Further Information Contact in section VII in this notice. If the Department provides an accommodation or auxiliary aid to an individual with a disability in connection with the application process, the individual's application remains subject to all other requirements and limitations in this notice.

Deadline for Intergovernmental Review: [INSERT DATE 90 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

4. Intergovernmental Review: This competition is subject to Executive Order 12372 and the regulations in 34 CFR part 79. Information about Intergovernmental Review of

Federal Programs under Executive Order 12372 is in the application package for this competition.

5. Funding Restrictions: We reference regulations outlining funding restrictions in the Applicable Regulations section of this notice.

6. Other Submission Requirements: Applications for grants under this competition may be submitted electronically or in paper format by mail or hand delivery.

a. Electronic Submission of Applications.

To comply with the President's Management Agenda, we are participating as a partner in the Governmentwide Grants.gov Apply site. The Increasing the Availability of Educational Materials in Accessible Formats for Students With Visual Impairments including Blindness and for Students With Print Disabilities competition--CFDA number 84.327K is included in this project. We request your participation in Grants.gov.

If you choose to submit your application electronically, you must use the Governmentwide Grants.gov Apply site at <http://www.Grants.gov>. Through this site, you will be able to download a copy of the application package, complete it offline, and then upload and submit



your application. You may not e-mail an electronic copy of a grant application to us.

You may access the electronic grant application for the Increasing the Availability of Educational Materials in Accessible Formats for Students With Visual Impairments including Blindness and for Students With Print Disabilities competition at: <http://www.grants.gov> You must search for the downloadable application package for this competition by the CFDA number. Do not include the CFDA number's alpha suffix in your search (e.g., search for 84.327, not 84.327K).

Please note the following:

- Your participation in Grants.gov is voluntary.
- When you enter the Grants.gov site, you will find information about submitting an application electronically through the site, as well as the hours of operation.
- Applications received by Grants.gov are date and time stamped. Your application must be fully uploaded and submitted and must be date and time stamped by the Grants.gov system no later than 4:30 p.m., Washington, DC time, on the application deadline date. Except as otherwise noted in this section, we will not consider your application if it is date and time stamped by the

Grants.gov system later than 4:30 p.m., Washington, DC time, on the application deadline date. When we retrieve your application from Grants.gov, we will notify you if we are rejecting your application because it was date and time stamped by the Grants.gov system after 4:30 p.m., Washington, DC time, on the application deadline date.

- The amount of time it can take to upload an application will vary depending on a variety of factors including the size of the application and the speed of your Internet connection. Therefore, we strongly recommend that you do not wait until the application deadline date to begin the submission process through Grants.gov.

- You should review and follow the Education Submission Procedures for submitting an application through Grants.gov that are included in the application package for this competition to ensure that you submit your application in a timely manner to the Grants.gov system. You can also find the Education Submission Procedures pertaining to Grants.gov at <http://e-Grants.ed.gov/help/GrantsgovSubmissionProcedures.pdf>

- To submit your application via Grants.gov, you must complete all steps in the Grants.gov registration process (see [http://www.grants.gov/applicants/get\\_registered.jsp](http://www.grants.gov/applicants/get_registered.jsp)).

These steps include (1) registering your organization, a multi-part process that includes registration with the Central Contractor Registry (CCR); (2) registering yourself as an Authorized Organization Representative (AOR); and (3) getting authorized as an AOR by your organization. Details on these steps are outlined in the Grants.gov 3-Step Registration Guide (see <http://www.grants.gov/section910/Grants.govRegistrationBrochure.pdf>). You also must provide on your application the same D-U-N-S Number used with this registration. Please note that the registration process may take five or more business days to complete, and you must have completed all registration steps to allow you to submit successfully an application via Grants.gov. In addition you will need to update your CCR registration on an annual basis. This may take three or more business days to complete.

- You will not receive additional point value because you submit your application in electronic format, nor will we penalize you if you submit your application in paper format.

- If you submit your application electronically, you must submit all documents electronically, including all information you typically provide on the following forms:

Application for Federal Assistance (SF 424), the Department of Education Supplemental Information for SF 424, Budget Information--Non-Construction Programs (ED 524), and all necessary assurances and certifications. Please note that two of these forms--the SF 424 and the Department of Education Supplemental Information for SF 424--have replaced the ED 424 (Application for Federal Education Assistance).

- If you submit your application electronically, you must attach any narrative sections of your application as files in a .DOC (document), .RTF (rich text), or .PDF (Portable Document) format. If you upload a file type other than the three file types specified in this paragraph or submit a password-protected file, we will not review that material.

- Your electronic application must comply with any page-limit requirements described in this notice.

- After you electronically submit your application, you will receive from Grants.gov an automatic notification of receipt that contains a Grants.gov tracking number. (This notification indicates receipt by Grants.gov only, not receipt by the Department.) The Department then will retrieve your application from Grants.gov and send a second

notification to you by e-mail. This second notification indicates that the Department has received your application and has assigned your application a PR/Award number (an ED-specified identifying number unique to your application).

- We may request that you provide us original signatures on forms at a later date.

Application Deadline Date Extension in Case of Technical Issues with the Grants.gov System: If you are experiencing problems submitting your application through Grants.gov, please contact the Grants.gov Support Desk, toll-free, at 1-800-518-4726. You must obtain a Grants.gov Support Desk Case Number and must keep a record of it. If you are prevented from electronically submitting your application on the application deadline date because of technical problems with the Grants.gov system, we will grant you an extension until 4:30 p.m., Washington, DC time, the following business day to enable you to transmit your application electronically or by hand delivery. You also may mail your application by following the mailing instructions described elsewhere in this notice.

If you submit an application after 4:30 p.m., Washington, DC time, on the application deadline date, please contact the person listed under For Further

Information Contact in section VII in this notice and provide an explanation of the technical problem you experienced with Grants.gov, along with the Grants.gov Support Desk Case Number. We will accept your application if we can confirm that a technical problem occurred with the Grants.gov system and that that problem affected your ability to submit your application by 4:30 p.m., Washington, DC time, on the application deadline date. The Department will contact you after a determination is made on whether your application will be accepted.

Note: The extensions to which we refer in this section apply only to the unavailability of, or technical problems with, the Grants.gov system. We will not grant you an extension if you failed to fully register to submit your application to Grants.gov before the application deadline date and time or if the technical problem you experienced is unrelated to the Grants.gov system.

b. Submission of Paper Applications by Mail.

If you submit your application in paper format by mail (through the U.S. Postal Service or a commercial carrier), you must mail the original and two copies of your application, on or before the application deadline date, to the Department at the applicable following address:

By mail through the U.S. Postal Service:

U.S. Department of Education  
Application Control Center  
Attention: (CFDA Number 84.327K)  
400 Maryland Avenue, SW.  
Washington, DC 20202-4260

or

By mail through a commercial carrier:

U.S. Department of Education  
Application Control Center, Stop 4260  
Attention: (CFDA Number 84.327K)  
7100 Old Landover Road  
Landover, MD 20785-1506

Regardless of which address you use, you must show proof of mailing consisting of one of the following:

- (1) A legibly dated U.S. Postal Service postmark.
- (2) A legible mail receipt with the date of mailing stamped by the U.S. Postal Service.
- (3) A dated shipping label, invoice, or receipt from a commercial carrier.
- (4) Any other proof of mailing acceptable to the Secretary of the U.S. Department of Education.

If you mail your application through the U.S. Postal Service, we do not accept either of the following as proof of mailing:

- (1) A private metered postmark.

(2) A mail receipt that is not dated by the U.S. Postal Service.

If your application is postmarked after the application deadline date, we will not consider your application.

Note: The U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, you should check with your local post office.

c. Submission of Paper Applications by Hand Delivery.

If you submit your application in paper format by hand delivery, you (or a courier service) must deliver the original and two copies of your application by hand, on or before the application deadline date, to the Department at the following address:

U.S. Department of Education  
Application Control Center  
Attention: (CFDA Number 84.327K)  
550 12th Street, SW.  
Room 7041, Potomac Center Plaza  
Washington, DC 20202-4260

The Application Control Center accepts hand deliveries daily between 8:00 a.m. and 4:30 p.m., Washington, DC time, except Saturdays, Sundays, and Federal holidays.

Note for Mail or Hand Delivery of Paper Applications: If you mail or hand deliver your application to the Department--



(1) You must indicate on the envelope and--if not provided by the Department--in Item 11 of the SF 424 the CFDA number, including suffix letter, if any, of the competition under which you are submitting your application; and

(2) The Application Control Center will mail to you a notification of receipt of your grant application. If you do not receive this notification within 15 business days from the application deadline date, you should call the U.S. Department of Education Application Control Center at (202) 245-6288.

#### V. Application Review Information

1. Selection Criteria: The selection criteria for this competition are from 34 CFR 75.210 and are listed in the application package.

2. Review and Selection Process:

Treating A Priority As Two Separate Competitions: In the past, there have been problems in finding peer reviewers without conflicts of interest for competitions in which many entities throughout the country submit applications. The Standing Panel requirements under the Act also have placed additional constraints on the availability of reviewers. Therefore, the Department has determined that,

for some discretionary competitions, in order to avoid potential conflicts of interest, applications may be separated into two or more groups and ranked and selected for funding within the specific group. This procedure will ensure the availability of a much larger group of reviewers without conflicts of interest. It also will increase the quality, independence, and fairness of the review process and permit panel members to review applications under discretionary competitions for which they also have submitted applications. However, if the Department selects for funding an equal number of applications in each group, different cut-off points for fundable applications in each group may result.

## VI. Award Administration Information

1. Award Notices: If your application is successful, we notify your U.S. Representative and U.S. Senators and send you a Grant Award Notice. We may notify you informally, also.

If your application is not evaluated or not selected for funding, we notify you.

2. Administrative and National Policy Requirements: We identify administrative and national policy requirements in the application package and reference these and other

requirements in the Applicable Regulations section of this notice.

We reference the regulations outlining the terms and conditions of an award in the Applicable Regulations section of this notice and include these and other specific conditions in the GAN. The GAN also incorporates your approved application as part of your binding commitments under the grant.

3. Reporting: At the end of your project period, you must submit a final performance report, including financial information, as directed by the Secretary. If you receive a multi-year award, you must submit an annual performance report that provides the most current performance and financial expenditure information as directed by the Secretary under 34 CFR 75.118. The Secretary may also require more frequent performance reports under 34 CFR 75.720(c). For specific requirements on reporting, please go to

<http://www.ed.gov/fund/grant/apply/appforms/appforms.html>

4. Performance Measures: Under the Government Performance and Results Act (GPRA), the Department has developed measures that will yield information on various aspects of the quality of the Technology and Media Services

for Individuals with Disabilities program. These measures focus on the extent to which projects are of high quality, are relevant to the needs of children with disabilities, and contribute to improving results for children with disabilities. We will collect data on these measures from the projects funded under this competition.

Grantees also will be required to report information on their projects' performance in annual reports to the Department (34 CFR 75.590).

#### VII. Agency Contact

For Further Information Contact: Glinda Hill, U.S.

Department of Education, 400 Maryland Avenue, SW., room 4063, Potomac Center Plaza, Washington, DC 20202-2600.

Telephone: (202) 245-7376.

If you use a TDD, call the FRS, toll-free, at 1-800-877-8339.

#### VIII. Other Information

Alternative Format: Individuals with disabilities can obtain this document and a copy of the application package in an alternative format (e.g., Braille, large print, audiotape, or computer diskette) by contacting the Grants and Contracts Services Team, U.S. Department of Education, 400 Maryland Avenue, SW., room 5075, PCP, Washington, DC

20202-2550. Telephone: (202) 245-7363. If you use a TDD, call the FRS, toll-free, at 1-800-877-8339.

Electronic Access to This Document: You can view this document, as well as all other documents of this Department published in the Federal Register, in text or Adobe Portable Document Format (PDF) on the Internet at the following site: [www.ed.gov/news/fedregister](http://www.ed.gov/news/fedregister)

To use PDF you must have Adobe Acrobat Reader, which is available free at this site. If you have questions about using PDF, call the U.S. Government Printing Office (GPO), toll free, at 1-888-293-6498; or in the Washington, DC, area at (202) 512-1530.

Note: The official version of this document is the document published in the Federal Register. Free Internet access to the official edition of the Federal Register and the Code of Federal Regulations is available on GPO Access at: [www.gpoaccess.gov/nara/index.html](http://www.gpoaccess.gov/nara/index.html)

Dated:

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John H. Hager,  
Assistant Secretary for Special  
Education and Rehabilitative  
Services.

